EXECUTIVE BOARD
MINUTES

Valley Glen Neighborhood Association

Date | time 2/16/2017 7:15 PM | Meeting called to order by Dean Abston

In Attendance

Dean Abston   Bruce Gaims   Gerhard Runken   Richard Rossi
Peer Ghent   Tom Newton   Francisca Reynoso   Michael Rosenzweig
Angela Rossi   Joan Gil   Robin Shafer   Harry Norton

Approval of Minutes

Minutes of previous Executive Board meetings unavailable for approval at this time.

Report- President

1. Check was received for Clean-Up Day- $1,000 was deposited by Gerhard Runken Feb. 15, 2017.
2. Peer Ghent (commissioner) recommended getting Supervisor Sheila Kuehl to speak at a General Meeting- will contact Supervisor Kuehl for a mutually agreed upon date- 3rd Tuesday of the month VGNA meeting- maybe June.
3. Tom Newton recommended a speaker from CERT training to speak- will contact
4. Michael Rosenzweig recommended Tamar Galatanz to speak
5. Nominating Committee for upcoming elections to VGNA Board positions was determined by President and Vice-President per Bylaws. Nominating Committee: Gerhard Runken, Richard Rossi, Angela Rossi
   March 21, 2017 General Town Hall Meeting nominations for Board Positions: President, Vice-President, Treasurer, Secretary
   April 25, 2017 Special Meeting- elections for Board positions

Report- Vice President

1. Sahag is scheduled to speak at March General Meeting
2. Clean-Up Day- considering once per month with student volunteers from Grant HS and LA Valley College- consider safety vests for volunteers
3. Eric Swelstad, Chair at Valley College to share at meeting
4. Entertainment
5. Elections- procedures to be published on the website
   - Consider mail in ballots, publish address to mail in
   - How will candidates be known to mail-in voters?
   - 300 word statements available to voters on the website
6. Goals for VGNA- Regular scheduled Clean up Days program for grids in VGNA
7. Interviews with VGNA residents Sandy Ginsberg- profiling Little Free Libraries
8. Amy Bazikian, Counselor Grant HS- profile “I Am Valley Glen”
9. Consider Insurance for Board Officers.

Report - Treasurer

Gerhard Runken reported Clean Up Day check from City of LA deposited $1,005.40 in VGNA bank account. Balance is $598.08 before anticipated receipts for Newsletter ads presently coming in. $171 is a monthly expense for storage unit, consider smaller storage unit at a lower cost. $250 is to be reimbursed to Waltona Manion.

Report - Grid Captain

Angela Rossi welcomed new grid reps Robin Shafer, Francisca Reynoso, and Joan Gil. Robin Shafer will distribute newsletters in Grid 8 sharing the load with Eileen Martin and Michael Rosenzweig (Michael has generously delivered outside his home Grid), Francisca Reynoso will deliver in Grid 7 sharing the load with Mirna Pajuelos, Joan Gil will distribute in Grid A sharing the load with Mickie Jannol and Harry Norton.

Communication Director Report

Richard Rossi reported:
- content for the March Newsletter is due Feb. 24
- distribution date Mar. 11 to Grid Reps and delivered to residents by Mar. 14
- 501c3-name of VGNA previously known as Tract 15105 Neighborhood Association has been changed officially to Valley Glen Neighborhood Association
- we have to reapply with the State of California, explaining why Tax Returns for the past 5 years have not been filed by Tract 15105 Neighborhood Association
- a meeting is scheduled for Feb. 21 to complete the 25 page application
- a response from the State of CA is expected 90 – 120 days from the filing
- response from the Federal Gov. is expected
- Tract 15105 Neighborhood Association status was revoked in 2013 due to non filing of CA State Tax Returns
- contact management systems software is available to Non-Profit Organizations- Richard to investigate which may be appropriate for VGNA
- recommended Minutes of Board meetings be sent to members in attendance within 14 days for review before following Board meetings for approval

Unfinished Business

1. Square account was not previously set up for VGNA Bank account business, need to set up a new account so that credit cards can be swiped to take Newsletter ad payments
2. Board agreed to donate $50 to Girl Scout Troop 7672
3. Email from Miracle Center Parking petition filed by Mirna Pajuelos and Waltona Manion stated they will conduct clean up the parking lot and make upgrades to the parking lot of neighboring Cinamark Theatre
New Business

None at this time

Meeting Adjournment

[Date \ time]
2/16/2017 8:46 PM

Approved with changes, Executive Board March 16, 2017
Angela Rossi